

COMMITTEE CHARTER

1. Committee Name: NGAB Working Group	2. Version: Rev 0	3. Date: As approved by the Board
4. Mission Statement: The purpose of this committee is to recommend to the TNI Board the SOPs and Policies to be used by TNI to approve non-governmental accreditation bodies (NGAB) to grant accreditations in conformance with the applicable TNI standards, and to assure that the NGAB is capable of managing an accreditation program in a consistent, uniform manner.		
5. Program Administrator: <i>Jerry Parr, Carol Batterton</i>		
6. Committee Members: <i>(indicate Chairperson, insert rows as necessary for additional members)</i>		7. Stakeholder Group: <i>(Accrediting organization, accredited laboratory, other)</i>
Alfredo Sotomayor		TNI Board member
Marlene Moore		NEFAP
Kristin Brown		NELAP AB
Jim Todaro		Laboratory
Cheryl Morton		Non-governmental accreditation body
Steve Arms		Chair, TNI Advocacy Committee
Carol Batterton		TNI staff
Jerry Parr		TNI staff
8. Objectives: <i>(insert rows as necessary for additional objectives)</i>		
✓ Develop recommendations for the evaluation and recognition process for NGABs		
✓ Determine what SOPs and policies are necessary for NGAB program (complaints, etc)		
✓ Develop draft SOPs and policies as determined above		
✓		
✓		
✓		
✓		
✓		
9. Key Milestones: <i>(significant events and corresponding dates)</i>		
• Present recommendations for evaluation and recognition process at summer meeting in San		

<p>Antonio, August 2013</p> <ul style="list-style-type: none"> • Present draft SOPs and Policies to TNI Board at January 2014 meeting in Louisville • Submit final SOPs and Policies to TNI Board for approval by March 2014 • Implement the program in 2014
<p>10. Considerations: <i>(assumptions/constraints/obstacles/risks)</i></p> <p>.The working group will consult with the NEFAP on development of SOPs and consider the NEFAP model to the extent possible. The process designed for approval of NGABs should be no less rigorous than that used for recognition of state NELAP ABs and should be designed to be self-sufficient.</p>
<p>11. Available Resources:</p> <p>TNI staff support will be provided.</p>
<p>12. Additional Resources Required:</p> <p>.</p>
<p>13. Anticipated Meeting Schedule: <i>(specify meeting format and frequency)</i></p> <p>The working group will conduct most business by conference call on a schedule set by its members, but at least one face to face working meeting may be needed after the San Antonio meeting.</p>