

Stephanie Sparkman
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SUMMARY: Senior level finance executive with 15+ years experience in managing corporate finance\ accounting and operations activities for both public and private companies. Extensive experience in implementing and maintaining financial compliance programs (SOX, SSAE16, PCI) as well as executive team member for several start-ups (MySureSize and Goodnuss). Founder and CEO of only sampling-only fully-accredited Oregon Cannabis laboratory.

Summary of Skills:

- GAAP financial reporting
- Management reporting
- Budgeting/forecasting
- Operations\organizational reconstruction
- Best practices implementation
- International, initial SOX implementation
- Systems conversions

Work Experience:

CEO, CS Laboratories, Inc. **7/16 to Present**
CEO/Laboratory Director for Independent Laboratory Sampling Service (ORELAP-accredited and OLCC-licensed) for the Oregon Cannabis & Hemp Industry. On-site Sampling Service Supporting Producers & Testing Laboratories.

CEO, Sparkman Consulting, LLC **4/15 to Present**
“Hands-on” consultant for small-to-mid size Portland-based clients in best practices, SOX compliance readiness, SSAE-16 audit engagements, interim CFO\Corp Controller\Finance management expertise.

CFO\Director of Finance & Administration – Astronics Max-Viz, Inc. **7/11 to 4/15**
CFO\Director of Finance & Administration for small\medium manufacturing division of Astronics Corporation (ATRO). Implemented business process improvements as well as integrated accounting functions with manufacturing\WIP process. Responsible for all management reporting, finance, HR & accounting functions, website design\maintenance, legal (contract administration) and physical inventory processes. Instrumental in acquisition preparation and logistics for Max-Viz when acquired by Astronics in 2012.

Chief Financial Officer - early-stage companies **1/09 to 12/2011**
MySureSize (Portland, OR)
MySureSize is an early-stage company that will open for business in 2010, with a size-based search engine for shoes. MySureSize plans to remove the number one impediment to shopping for shoes online ... the inability to try on the shoes first. Responsible for the overall financial administration of the company, including general accounting, data processing, and financial reporting for the facility in accordance with all facility and corporate policies and procedures. Provided leadership and coordination in the administrative, business planning, and budgeting efforts of the company, as well as investor presentation\relations and tax planning.

VP Finance – Chief Financial Officer **1/07 to 3/09**
Airborne Integrations, Inc. (Portland, OR)
Airborne Integrations provides system installations for government and public agencies flying surveillance aircraft in and around the United States. Responsible for the overall financial administration of the company, including general accounting, data processing, and financial re

porting for the facility in accordance with all facility and corporate policies and procedures. Installed new accounting and financial reporting system to generate accurate and timely financial reporting. Established and maintained internal control safeguards to ensure SAS70 and governmental contractual compliance. Responsible for all financial and fiscal management aspects of company operations. Provided leadership and coordination in the administrative, business planning, and budgeting efforts of the company. Interacted with other managers to provide consultative support to planning initiatives through financial and management information analyses, reports, and recommendations.

Finance Compliance Consultant**6/04 to 3/09**

Assisted clients with development, documentation, remediation and process re-engineering associated with business compliance activities (Sarbanes-Oxley, SAS 70). Serving as project manager assessed policies and procedures for compliance with SAS70 and SOX requirements; documented actionable gaps between procedures and actual controls in place. Managed all testing and remediation issues, including knowledge transfer, as well as conducted liaison sessions between auditors and client personnel.

SAS70 Type II Compliance Project Manager, Chockstone, Inc	4/06 to 5/07
Sarbanes-Oxley (404) Compliance Consultant, Freightliner	5/05 to 12/06
Budget Project Manager, Warn Industries, Inc.	10-04 to 2-05
Sarbanes-Oxley (404) Regional Project Manager, NIKE	6-04 to 10-04
Sarbanes-Oxley (404) Compliance Consultant, Warn Industries	10/03 to 6-04

Corporate Accounting Manager**07/01 to 09/03**

FLIR Systems, Inc. (Portland, OR)

Supervised accounting staff of five, prepared monthly financials for Portland division (Controller's Report), responsible for all General Ledger detail and reporting as well as consolidation reporting for seven entities (2 domestic/5 international). Re-structured month-end close and shortened process by 2 days. Coordinated month-end close process, account reconciliations, analysis of reserves and departmental projects to improve cost-reduction processes. Managed long-term strategic planning and departmental budget shortfalls. Developed procedures for SAB 101 and overall GAAP compliance. Facilitated and organized quarterly reviews/audits of financials by CPA firm. Developed pricing process for recurring and non-recurring portions of government contract proposals.

Corporate Controller**06/93-06/01**

NW Manufacturing Controls, Inc. (Portland, OR) \$30mm privately held manufacturing company

Supervised accounting staff of nine, with monthly financials, daily extensive reporting, and inventory variance analysis. Re-structured inventory costing system for new manufacturing operations, as well as successful conversion to MRP software. Managed long-term strategic planning and short-term cash flow challenges. Implemented 401(k) plan and long-term financing\lines of credit not previously existent. Facilitated and organized yearly review of financials by CPA firm.

Accounting Software Consultant**06/85-06/93**

Eight years experience assisting clients with selection, installation, implementation of new financial systems. Provided services to clients that included all phases of software conversion process, from overall business consulting re-formatting chart of accounts to training new staff. Additional consulting projects included assisting clients with manufacturing and MRP system implementation, needs analysis and long-term strategic planning. Also provided general bookkeeping/accounting services to selected clients.

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Education/Certifications:

Bachelor of Science, Accounting (Cal State Fullerton)
MBA - Global Management, University of Phoenix
CPA, Oregon (active) and California (inactive)
APICS Certified
ISO 9001 Auditor Certification

Other

Current – Board Member, Abby’s Closet (non-profit), Dress for Success (non-profit)
OEN Angel Oregon member\investor
Former - Executive Board Member and Finance Committee Member, William Temple House
(non-profit social service agency)