Topics

1. How much detail is required to explain the finding?
2. Providing Citations to Support Findings – Is there only one correct citation?
Detail – How Much is Required?

- What is a finding
  - Deviation from a regulation
  - Supported by objective evidence
  - Concluded in a report

- What a finding is not
  - A “how to fix” the deviation
  - Opinion of the assessor
Detail – How Much is Required?

Who is the Potential audience?

- Laboratory Personnel
- Accreditation Bodies
- State and Federal Agencies
- Laboratory clients
- Lawyers and Judges
- Anyone who requests the report???

Which way should the arrow go?
In General

- The laboratory personnel present and not present at the time of the assessment to understand the problem
- If the finding is a systematic problem, confined problem, or a one time mistake (does this even need to be in the report?)
- Historical reconstruction
- Do not include non essential information
Citations – Is there only one correct one?

- Why are they important to include
  - Clarification
  - Detail
  - Reference to the regulation
  - Justification
Citations – Is there only one correct one?

- If more than one citation fits the finding
  - Do you write the finding multiple times using the different citations?
  - Do you choose the best one?
  - Does it matter as long as the citation fits the finding?
Citations – Is there only one correct one?

- If more than one finding per citation?
  - Write the finding multiple times using the same citation?

  - Write the citation once and put in examples representative of the observations?